



State of Arizona  
Department of Education

Tom Horne  
Superintendent of  
Public Instruction

To: Grant writer, State Tutoring Coordinator(s), and Tutors linked to the district/charter identified below

From: Dr. Karen Butterfield, Associate Superintendent for Academic Achievement  
Nancy Konitzer, Deputy Associate Superintendent  
Debby Francis, State Tutoring Coordinator

Date: March 13, 2008

Subject: Spring2 Round of Tutoring

As you recall, on February 29, we temporarily suspended the State Tutoring Program to assess where we were with our budget. We appreciate your understanding, as we compared the amount of available funds to our financial obligation to tutors from districts/charters (LEAs) with approved grants who entered data online. Since that date, we conducted a survey and incorporated those results in our current course of action. We thank you for completing the online survey. Your input was valuable.

Although we are committed to paying tutors for services rendered as indicated online, we do not have enough to fully fund all approved grants. After some difficult weighing of priorities, it was decided to redistribute the remaining monies to prepare eligible seniors for the upcoming Math AIMS test. Monies will be allocated based upon the percentage of seniors not passing AIMS up to the amount of the original grant. Unfortunately, LEAs without seniors will not be able continue to tutor for this round of tutoring.

The Spring2 round will begin on **March 13** for seniors only and end **April 14** (new date).

District/Charter School (LEA)	Actual hours x \$40 tutors entered online from 1/7-2/29/98	Funds available for Spring2 round (in most cases, less than balance from original grant)	Number of hours those Spring2 funds represent

Payment for Services from January 7 through February 29:

- Only tutors who entered data online will be paid.
  - As stated in the January 7, 2008, email and in the online system, **there will be no special payment opportunities**. Remaining funds from Spring1 round will be redistributed to LEAs with seniors to be used for Spring2.
- Tutors who entered data from districts/charters that do not have an approved grant have already been contacted. They cannot be paid.
- We will email all tutors who did not mark student progress for their answers.

- We will process the elementary and middle school tutors for payment after the student progress answers come in and pay the high school tutors after the end of tutoring. We anticipate payment for the first group to arrive at the LEAs the first week of May; second group, first week of June through the normal grants management drop.

#### Online System Access

- **The system will open on March 13 and close on April 14 at 3:30 PM.**
- Tutors whose districts/charters have an approved grant and who are linked to high schools will have access.
- Tutors from approved, outside providers will have access.
- All others will be made inactive.
- Spring2 will be a new round which means:
  - Students will need to be registered again.
  - The program will only accept dates from March 12- April 14.
  - Although the totaling of hours will begin again in the online program, continuing math tutors will still have a maximum of 40 cumulative hours for the entire Spring1 and 2 rounds.
  - Tutoring should be directed at seniors who have yet to pass the Math AIMS.

We will update you about potential summer tutoring at a later date.

If you have any questions, please contact [Deborah.Francis@azed.gov](mailto:Deborah.Francis@azed.gov) or (602) 364-3177.